

28 SEP 1976

NOTE FOR: Chief, Printing & Photography Division, OL

FROM :   
Executive Officer, OL

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1. Attached is the ADSTAR package we discussed plus my note to LSD, PD, and RECD. As we discussed, this program is not sufficiently defined to determine facilities requirements or contractual needs. Further, there is heavy micrographics involvement and your people are probably best qualified to judge the relative accuracies of the numbers of documents cited as utilization projections. With this consideration in mind, it would seem logical to me to establish someone from P&PD's Systems Staff as the OL focal point and as a member of the Source Selection Board and the RFP Review Panel.

2. Please give the D/L your thoughts on the foregoing and, if you concur, please draft a memo to the Director, CRS, from the D/L designating the focal point and requesting participation in appropriate elements of the Project Team.

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